

CCA Tuition Reduction Incentive Program (TRIP) Policies

The **Tuition Reduction Incentive Program (TRIP)** is being offered through the office of Community Christian Academy. The **TRIP** program is a way of reducing tuition cost to participating families. Participation is voluntary.

Participants pre-order and pre-pay for certificates that are sold at face value. Orders are placed through the ShopwithScrip.com website. The certificates from participating restaurants, food, and retail stores are offered at a discount to non-profit organizations.

TRIP savings will be credited each year to designated accounts for the following school year. Funds accumulated by participants who do not re-enroll or complete a school year will be credited to the Scholarship fund unless assigned to an enrolled student.

Exception: Seniors may apply their **TRIP** earnings to the planned trip cost* of their year-end class trip. Funds may be used for the senior and his or her parent if attending as a chaperone. Funds earned in excess of the planned trip cost will be credited to the Scholarship fund.

* Planned trip cost -- the tour package amount determined by the administration of the high school in conjunction with the tour company for the year-end class trip. (Does not include meals not included in tour package or spending money, etc.)

To sign up for the TRIP program, follow the steps outlined on page 3 (TRIP Registration).

Each store lists the percentage of earning you will receive. The percentages listed (less 1%) are the actual savings you will receive when your account is credited. The one percent (1%) from each order covers operational expenses (i.e., shipping). Anything above the operational expenses will be credited to the Scholarship Fund.

TRIP will run weekly during the school year, except for normally scheduled school vacations and holidays. **TRIP** will run weekly during the summer with the exception of the two weeks the office is closed. In case of snow days, the order will be placed on the next school day.

All orders will be placed online at ShopwithScrip.com. The final order will not be placed if payment has not been made (through PrestoPay) or received at the school (check) by the order cut-off time (currently on Tuesday, 8:30 a.m.). Please make checks payable to "CCA TRIP" for the amount of the purchase only. No post-dated checks or late orders (after the 8:30 a.m. deadline) will be accepted for any reason.

Orders will be shipped to the school for distribution. Those orders not claimed at the close of pick-up day will be locked and stored. Children in grades 8th through 12th will be allowed to pick up orders.

TRIP "Tip": Family members and/or friends may help you reduce tuition by participating in **TRIP** and directing their savings to your account. You may include their order with yours on one check or they may choose to set up their own account. Anyone may choose to direct their savings to their personal tuition account, another family tuition accounts, or the CCA Scholarship Fund.

Please take note of special policies regarding remaining balances at the time of purchase. Merchants participate on a voluntary basis to support non-profit groups. CCA will not be responsible for lost certificates.

This is a great opportunity to save earnings towards next year's tuition just by purchasing gift cards in advance to places you normally frequent.

TRIP Registration

All TRIP orders will be placed online through the ShopwithScrip.com website. This system will allow parents to enter TRIP orders at any time during the week, and payments can be made by using PrestoPay (similar to PayPal).

Anyone who uses TRIP must establish an online account. If you need assistance establishing an online account, please contact the school. Orders may be brought to the school to be entered into the system for those who do not have computer access. These orders must be received by the cut off time on Tuesdays at 8:30 am.

In order to create an account, please follow these steps:

1. Go to www.shopwithscrip.com
2. Click on "family sign up – create account" to create a new account and password.
PLEASE NOTE - On the line for "student name" please enter a name, even though it is optional. This will assist the coordinator with accounts that are established in the name of someone other than a parent.

You must then associate your account with CCA. Our organization number is

LB9LF5DD3LLL

3. Orders will not be placed if payment has not been made or received at the school by the order cut-off time (Tuesday, 8:30 a.m.). **Important! You have 2 payment options: PrestoPay or bring a check to the school☺.**
4. To pay for TRIP cards automatically and to be eligible to use the "Reload" and "ScripNOW" options, you must use Presto Pay. After the account has been established, please select "PrestoPay" on the left-hand column and link the TRIP account to a personal bank account. You will receive an email from Great Lakes Scrip with the next steps in establishing your PrestoPay account. While using PrestoPay is not necessary, if this feature is used, it will eliminate the need for you to bring a check to the school.
5. Card will be shipped to the school for pick-up.

Please explore the website and familiarize yourself with all the vendors as well as the services that Great Lakes provide. For instance, two of their services, ScripNOW! and Reload, allow you to receive your scrip even faster for select vendors.

Please call should you have any questions concerning CCA's Tuition Reduction Incentive Program.

Join today and start saving on tuition!

Becky Bondurant and Anna Thomas
Program Coordinators